

# **CHIEF, DAY LABOR PROGRAM (CORRECTIONAL FACILITY)**

## **JOB ANALYSIS BACKGROUND INFORMATION**

**Date of Study:** April 3 – 12, 2007

**Collective Bargaining Identification:** S09

**Job Analysis Conducted By:** Marian Dilley  
Staff Services Manager I  
Office of Selection Services

**Number of Incumbents:** There is one incumbent in this classification per the State Controller's Office Filled/Vacant Position Report dated May 8, 2007

### **Names of the Subject Matter Expert(s) and their background:**

#### **DENNIS TURNIPSEED, Assistant Deputy Director, Inmate/Ward Labor Program, Office of Facilities Management**

Mr. Turnipseed has been the Asst. Deputy Director over the Inmate/Ward Labor Program for the past nine years. Prior to being appointed as Asst. Deputy Director, he worked as the Construction Project Director for two and a half years. Mr. Turnipseed has been with the CDCR for a total of 22 years.

#### **RUSS AHLSTROM, Chief, Day Labor Program, Inmate/Ward Labor Program, Office of Facilities Management**

Mr. Ahlstrom is currently serving as the Chief, Day Labor Program (CF) for the CDCR. He has been serving in this position for the past two years. Prior to his appointment as the Chief, Day Labor Program, Mr. Ahlstrom worked for the department as a Construction Supervisor I, II and III. Mr. Ahlstrom has been with the CDCR for a total of 23 years.

## **Chief, Day Labor Program (Correctional Facility) INFORMATION GATHERING**

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- Job Analysis conducted in December 2002
- California State Personnel Classification Specification for Chief, Day Labor Program (CF)
- Duty Statements
- Original Board Item requesting the establishment of the classification series, including summary of issues:
  - Chief, Day Labor Program (CF)
  - Construction Supervisor III (CF)
  - Construction Supervisor II (CF)
  - Construction Supervisor I (CF)

Other sources were viewed for information (e.g. CDCR Personnel Services History Files, CDCR Office of Selection Services History Files, State of Delaware, etc.); however, the information was not relevant to the job analysis and therefore not included.